



**City of Henderson - SUPER RUN
Commercial Vendor**
Henderson Water Street District
DEADLINE: August 9, 2010

VENDOR PROVIDER: _____ PHONE: _____ FAX: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
CONTACT: _____ CELL PHONE: _____
EMAIL: _____ WEBSITE: _____

List items for sell. No knives of any kind, weapons, items deemed distasteful or non-family oriented will be permitted. Display or sale of non permitted items will result in forfeit of deposit and could result in dismissal from event without refund. ******(Attach additional sheet if needed): _____

BOOTH OVERVIEW:

Do you vend from a: trailer _____ tent _____ booth _____
Size (incl. hitch and/or awnings) L _____ and W _____ Serving side (L / R or F / B) _____
Electric: (standard cord end required): 110-volt (up to 20 amps) _____ or 220-volt (up to 50 amps) _____

NOTE: A PHOTO OF YOUR TRAILER, TENT OR BOOTH SHOWING THE SETUP MUST BE INCLUDED WITH YOUR APPLICATION!
IF YOU DO NOT HAVE A PHOTO, PLEASE SUBMIT A DRAWING OF SETUP.

Personal vehicles are not permitted in booth area during event hours. Vendors must park all vehicles, including tow vehicles, in available parking areas.

GENERAL RULES & REGULATIONS

1. If selected, Vendor will be responsible for completing, signing and returning items listed in **A** through **D** to the City of Henderson, Department of Cultural Arts & Tourism, on or before **August 9, 2010**:
 - A. Completed Vendor Application in original form, with original signatures and required pictures/drawings.
 - B. Original "Certificate of Insurance" naming City of Henderson, 240 Water Street & Las Vegas Cruisin' Association, as "Additional Insured" in the amount of one million dollars (\$1,000,000) in public liability, bodily injury and product liability coverage for the Super Run Classic Car Show 2010, September 23-26 in the Henderson Water Street District, 200 Water Street, Henderson, NV 89015.
 - C. Insurance Endorsement Page
 - D. Two (2) separate checks; one for booth space/electricity and one for Clean-up Deposit.
2. Applicant is responsible for and must have a Resale Tax Permit and all other appropriate licenses and permits required by the city, county and state.
3. Move-in begins at 7pm and must be completed by 10pm on Thursday, September 23rd. Applicant must completely set-up and be ready to sell no later than Noon on Friday, September 24, 2010 and must maintain intact a commercial business on-site and open during the entire event, Friday, Noon-9pm, Saturday, 10am-9pm, and Sunday 10am-4pm. **Tear down will not be permitted until the close of the event, after patrons have cleared the Event Area. Early tear down will result in forfeit of \$100 deposit.** Area will be completely torn down and cleared of all litter prior to 6pm.
4. Each vendor is required to supply a banner or sign with the vendor's name and/or logo and merchandise to be displayed, offered for sale, or distributed to be sold in his/her booth. All changes must be made in writing and are subject to approval. **Merchandise changes without approval may result in loss of deposit.**
5. Each vendor must furnish and maintain at least one (1) 30-gallon trash container with liners for public waste outside their booth, this includes trash disposal of waste created by/during operation of the booth.
6. It is the vendor's responsibility to maintain the appearance around their booth, this include trash disposal of waste created inside and outside the booth.
7. Clean-up: A \$100 deposit is required to ensure the maintenance and proper disposal of garbage, and debris in and around each vendor's assigned space. All garbage must be sealed in transportable containers before disposing in garbage dumpsters onsite. Any violations of these rules will result in the forfeiture of vendor's clean-up deposit. We strongly encourage recycling at City events.

8. Vendors are responsible for their own booth, equipment, setup and teardown. Spaces provided can not be moved, relocated, sub-let or resold. Vendors must conduct business only in the space provided and not throughout the event. Failure could result in loss of deposit.
9. Alcohol sales are prohibited unless prior approval is granted by the City of Henderson and proper liquor licenses are obtained.
10. NEVADA SALES TAX: Vendors shall collect State of Nevada sales taxes amounting to **Eight and one tenth percent (8.10%)** of gross sales. One Time Sales Tax Return Forms will be provided by LVCAI. **This form must be completed by Vendor and returned to LVCAI, even if no taxable sales were made before leaving the event in order to receive deposit back.** Vendors shall be liable for all penalties, interest and fees that may be imposed by any agency for the collection of said taxes.

HOLD HARMLESS AGREEMENT

By acceptance of this application to participate in the Super Run Classic Car Show 2010, September 24-26, 2010 the applicant, its officers, directors, agents, employees, representatives and/or members agrees to indemnify and hold harmless the City of Henderson, municipal corporation, its agents, employees, elected officials, volunteers and/or representatives, from and against any loss, claim of loss, injury including but not limited to personal injury, damage including but not limited to property damage, liability or other expense including but not limited to reasonable attorney's fees and court costs claimed by or resulting from a third party or the applicant or any officer, director, agent, employee, representative of the applicant that arises out of, or is in any manner related to, any act or failure to act by the applicant, its officers, directors, agents, employees, representatives, and/or members in connection with the applicant's participation in this event.

The undersigned has read this agreement carefully, agrees to comply with the rules and regulations, and represents that he/she has the authority to execute this agreement on behalf of the party for whom he/she is signing.

Print Applicant(s) Name

Date

Applicant(s) Signature

Organization/Business Name

Check all that apply:

As the vendor, I understand I am solely responsible for site setup and tear-down, including tents and trailers _____ Initial

- | | | |
|------------------------------|---|----------|
| Convention Center | <input type="checkbox"/> \$150.00 per 10x10 | \$ _____ |
| Justice Court (Basic) | <input type="checkbox"/> \$250.00 per 10x10 / <input type="checkbox"/> \$500.00 per 10x20 | \$ _____ |
| Army Street | <input type="checkbox"/> \$200.00 per 10x10 / <input type="checkbox"/> \$400.00 per 10x20 | \$ _____ |
| Water Street | <input type="checkbox"/> \$700.00 per 10x20 | \$ _____ |
| | ELECTRICAL FEES (\$25 for 20-amp, \$50 for 50-amp) | \$ _____ |

All electrical appliances, including cords and plugs, must be electrically sound and fit standard electrical receptacles. Failure to comply will result in power disconnect. Power needs at event in EXCESS of request will have fee withheld from Cleaning Deposit.

Clean-Up Deposit Check (A \$20 fee will be withheld for cancellation) **SEPARATE CHECK** **\$ 100.00**

TOTAL ENCLOSED WITH VENDOR BOOTH AGREEMENT: **\$ _____**

Send application, Certificate of Insurance, and your check payable to:

City of Henderson, Cultural Arts & Tourism Department
 Attn: Annette Mullins, MSC 311
 P.O. Box 95050
 Henderson, NV 89009-5050
 (702) 267-2171; annette.mullins@cityofhenderson.com

VENDORS SELECTED AND CONFIRMED DO NOT HAVE SPACE RESERVED UNTIL APPLICATION, ALL PERMITS, INSURANCE AND PAYMENTS ARE RECEIVED AND PROCESSED.